

**Gallatin River Ranch Rural Fire District  
Board of Trustees Meeting**  
Date: 5/19/21 Time: 1600 hr  
GRR Equestrian Center Tack Room  
725 Equestrian Center Loop Road, Manhattan, MT

Present: Presiding officer: Chair Spencer Millimen.  
Trustees present: Secretary/Treasurer: Sue Piechowski, Vice Chair Richard Anderson, Rick McCourt  
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 1558 hours

Public Comment: No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 4/21/21 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: McCourt Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed. April monthly financials are not available for review at this meeting. The monthly expenses were reviewed and accepted.	Accepted by acclamation
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.
Chair's report	Election results	Richard Anderson was elected to a three-year Trustee term by acclamation. The County Commission will ratify the election and Election Office will send Anderson an Oath of Office to complete	For information only.

## Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Agreements with GRRHOA for purchase and use of building space and property at 5770 Nixon Gulch Road.	GRRRFD has proposed to purchase 2400 square feet of the GRRHOA shop located at 5770 Nixon Gulch Road and to acquire a 50% share of ownership of the property at that address. Discussions have been ongoing with the GRRHOA Board of Directors regarding this purchase and the particulars of the purchase.	Considerable time and effort has been devoted by Attorney Dinwiddie to discuss and modify the Agreement to Sell and Purchase and Shared Use Agreement. Proposed final versions have been sent to GRRHOA attorney Wayne Jennings. These have been previously distributed to all Trustees for review. The proposed agreements are discussed, with paper copies of both documents distributed to all present trustees. McCourt made a motion to accept these proposed agreements and to emphasize to the GRRHOA Board of Directors that “time is of the essence” to complete these agreements.	Motion to accept both proposed documents by McCourt. Seconded by Piechowski Votes to approve: Millimen Anderson Piechowski McCourt Opposed: none Motion carried.
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress.	Bruce Reynolds continues to work to find a contractor able and willing to consider and bid on the project. Multiple contractors have been contacted but none have shown interest. One prospective contractor is discussing the matter with Reynolds at this time.	For information only.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	No new information at this time. Manhattan RFD Trustees have been invited to tour GRRFD facilities but have not scheduled a date yet.	For information only.
Grant Application Update	Grant applications are discussed.	Andrews submitted the District’s yearly Rural Fire Capacity Grant request. This year will include two Kestrel hand-held weather monitors and forestry hoses.	For information only.

## GRRRFD BOT Minutes from: 5/19/21

Community Wildfire Preparedness Project	This project is devoted to preparing the GRR community for the possibility of wildland fire. Information packets have been mailed to all GRR property owners.	Committee members met with Chief Sprow and Andrews to train in performing home wildland fire risk assessments. These will be offered to all interested GRR property owners by email in the near future.	For information only.
Reserve Update	Reserve activities are reviewed at each meeting	No new information. Recruitment efforts continue.	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	The auxiliary will meet in the near future to review plans to activate in the event of a large incident, with the main focus on wildland fire preparations.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	No new information	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. The Bobcat and Felling trailer have been offered to the GRRHOA with a value of \$20,000. This appears to be an acceptable proposition and is included in the Agreement to Sell and Purchase the BOT approved, above.	For information only.

## New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Receive new Trustees	Newly elected Trustees are welcomed at the May meeting each year.	Richard Anderson is elected to a three-year term. He is welcomed back.	For information only.
Review of remaining terms of Trustees.	Trustee terms of office are reviewed after each election.	The following are the current terms of office, which end: McCourt, ending 5/3/22 Millimen, ending 5/3/22	For information only.

## GRRRFD BOT Minutes from: 5/19/21

		Piechowski, ending 5/2/23 Ward, ending 5/2/23	
Election of Officers	Board of Trustee Officers are elected at the May Organizational meeting each year.	Anderson proposed that the Board re-elect the following individuals to the following positions: Millimen - Chair Anderson - Vice Chair Piechowski - Treasurer and Secretary.	Motion by Anderson Second By Piechowski Voted in favor: Millimen Anderson Piechowski McCourt Opposed: none

Date, time and location of next meeting: Wednesday 6/16/21 starting at 4 pm at the Equestrian Center Tack Room

Adjourned: 1702 hours

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Spencer Millimen, Chairman

Date

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Susan M. Piechowski, Secretary

Date