

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 7/15/20 Time: 1600 hr
 Station 2, 650 Equestrian Center Loop Rd, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Sue Piechowski
 Trustees present: Richard Anderson, Wendy Ward, Rick McCourt
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Bruce Reynolds
 Invited guest: Matt Schell, Stockman Insurance

Quorum established and meeting was called to order at: 1559 Hours

Public Comment: None

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 6/17/20 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Piechowski Seconded by: McCourt Approved on Unanimous vote
Treasurer's Report	May Profit/Loss statement and balance sheet presented. Check register from June reviewed	Treasurer's report discussed.	Adopted by acclamation.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting. Events of the past month are reviewed.	Chief's report discussed.	The Chief's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress	Bruce Reynolds has been in contact with Visser Architects and Comma Q Architects. Estimated costs, background, and availability have been reviewed. Reynolds recommends Visser for the Fire Station Project. Andrews reviewed the septic system permit proposal from C&H. Andrews has discussed the purchase agreement and memorandum of understanding that will be proposed to the GRRHOA Board and the GRRRFD Board with Attorney Dinwiddie. She is working on the agreements. Andrews will re-contact her for a progress report. Millimen made a motion to retain Visser Architects for the Fire Station design. Millimen made a motion to sign the proposed contract with C&H Engineering for the septic permit upgrade and other relevant work. Andrews will contact President Wassersleben from the GRRHOA Board of Directors to update her on current proposals and plans.	Motion to retain Visser Architects to design the new Fire Station. Motion by Millimen Second by McCourt Approved by unanimous vote Motion to retain C&H Engineering to upgrade the septic permit to accommodate the new fire station. Motion by Millimen Second by Ward Approved by unanimous vote.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	Chief Ulmen has discussed the contract proposal in broad terms with the Manhattan Rural Fire District Board of Trustees. We are waiting to hear from them before formulating a formal proposal	For information only.
Grant Application Update	Grant applications are discussed.	The Rural Fire Capacity Grant was approved. GRRRFD's share will be \$1,714.28. GRRRFD will have to spend an	For information only.

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		additional \$171.42 for its contribution. The GRRFD plans to purchase two wildland backpacks, two Kestrel weather meters, and two hose nozzles with the grant. Reynolds, Sprow, and Andrews showed the Board the specific pack and the Kestrel, explaining the reasons for purchasing these	
Reserve Update	Reserve activities are reviewed at each meeting	No new information	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	No new information	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	No new information. The meeting was held in Station 2 to allow the Trustees to inspect the facility and the equipment therein.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. The F800 was sold. No other new information.	For information only.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Presentation of proposed insurance policy for FY 2021 by Matt Schell from Stockman Insurance.	The insurance agent presents the proposed insurance policy to the Trustees each July or August prior to the new plan year (9/1).	The proposed policy was reviewed and discussed in detail. Trustees wanted to know the potential saving of increasing the deductible to \$1,000. The addition of criminal theft insurance is discussed. Matt Schell will send an email with the amount this additional coverage will cost. A motion to approve the proposed insurance, pending	Motion by Millimen Second by Anderson Approved by unanimous vote.

		information about the savings from raising the deductible to \$1,000 and adding commercial crime coverage.	
Decision on choice of architectural firm to design the new fire station	See above	See above	See above.
Proposed purchase agreement and memorandum of understanding with GRRHOA for the purchase of a portion of the GRRHOA building located at 5770 Equestrian Center Loop Road	See above	No documents are ready for review at this time.	See above. The matter will be brought to the Trustees in the next meeting.

Date, time and location of next meeting: Wednesday, August 19, beginning at 1600 hours. The meeting will be held in Station 2 at 650 Equestrian Center Loop Road.

Announcements: None

Adjourned: 1715 hours

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date