

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**
Date: 4/19/2023 Time: 1600 hr
GRR Equestrian Center Tack Room
725 Equestrian Center Loop Road, Manhattan, MT

Present: Presiding officer: Chair Spencer Millimen
Trustees present: Vice Chair Richard Anderson, Secretary/Treasurer: Sue Piechowski, Wendy Ward, Rick McCourt
Others present: Executive Assistant John Andrews, Chief Marlin Sprow

Quorum established and the meeting was called to order at: 1554 hr

Public Comment: No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 3/15/23 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: Piechowski Approved on Unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheets from February 2023 are presented. The March 2023 check register is presented	Treasurer's report discussed.	Approved by acclamation
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. The GRRFD provided information to the residents of GRRRFD about changing road conditions through Facebook and email.	The Chief's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress	Rick McCourt discussed the project status. The trench drains in the floor were improperly installed. Williams Plumbing will arrange to cut them out, replace them, and replace the concrete removed in the process at their expense. Other completion tasks remain.	McCourt is continuing to work with the builder to complete the project
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	The tax calculations still cannot be completed. The Revenue Dept and Administration have some unresolved issues but the main delay is due to a number of bills in the legislature that could change mill rate and levy calculations. Once the legislature is done with the current session, the Revenue Department should be able to move ahead.	For information only.
Community Wildland Fire Preparedness Project	This project was formalized in March 2021. It is an ongoing project to help prepare the community to mitigate risk and prepare.	New pamphlets are available. Those who have not had a risk assessment are encouraged to take advantage of this project. Announcements are in the GRRFD Safety Tips.	For information only. The BOT members reviewed the pamphlet.
Grant Application Update	Grant applications are discussed.	No new information	For information only.
EMS Update	EMS activities are presented to the BOT	No new information	For information only.
Reserve Update	Reserve activities are reviewed at each meeting	No new information. We will plan to get the Reserve and Auxiliary together for a yearly review of both group activities.	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	Above	For information only.

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Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	No new activity	For information only.
Fundraiser Update	The New Station Fundraiser is ongoing and results are reported at each meeting	The fundraiser will continue until the Grand Opening of the Fire Station.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. Chief Sprow was able to give away one generator and another will probably go soon.	For information only.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Chief's Yearly Performance Evaluation	The Chief's performance is evaluated each April.	The evaluation forms were sent to BOT members prior to the meeting. Their assessments are discussed. All Board members agreed that Chief Sprow is doing a good job and meets or exceeds the BOT's expectations.	Chief Sprow will continue in his role as Chief
Preliminary Budget Discussion	The budget is due 5/26/23. This will kick off discussion about the budget. The final budget will be submitted to the BOT at their May meeting.	The parameters of the budget process are discussed. Wendy will work up a new budget and it will be presented for a final vote and approval and signatures at the next regular BOT meeting in May.	For information only

Date, time and location of next meeting: 5/17/23

Announcements: Nixon Gulch Cleanup Day is scheduled for Tuesday, 5/9/23. An announcement was sent out by the GRRHOA Board

Adjourned: 1651 hours

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date