

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 8/17/22 Time: 1600 hr
 GRR Equestrian Center Tack Room
 725 Equestrian Center Loop Road, Manhattan, MT

Present: Presiding officer: Chair Spencer Millimen
 Trustees present: Vice Chair Richard Anderson, Secretary/Treasurer: Sue Piechowski. Absent: Wendy Ward, Rick McCourt
 Others present: Executive Assistant John Andrews, Chief Marlin Sprow
 Guest presenters: Trey Lucas, Peggy Lucas.

Quorum established and the meeting was called to order at: 1556 hours

Public Comment: none. No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 7/13/22 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Piechowski Seconded by: Millimen Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheets from June 2022 are presented. The July check register is presented	Treasurer's report discussed.	Approved by acclamation
Fire Chief's Report	The Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress	Construction began on the new fire station on 7/22/22. Excavation and installation of underground plumbing is underway. Concrete work will begin in the near future; it was delayed due to a delay in getting the floor drains for the main bay.	For information only
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	No new information. Millimen discussed inviting Manhattan Chief Ulmen and perhaps two of the Manhattan Trustees to the next BOT meeting in September	For information only.
Community Wildland Fire Preparedness Project	This project was formalized in March 2021. It is an ongoing project to help prepare the community to mitigate risk and prepare for wildland fires.	Risk evaluations were promoted in the presentation to the GRRHOA Annual Meeting and in the Monthly Safety Tips posted at the Pony Express, by email to GRRHOA members, and one the GRRRFD website.	For information only
Reserve Update	Reserve activities are reviewed at each meeting	Andrews discussed the reserve with a new GRRHOA member who is an EMT.	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	Fundraiser details were discussed with Auxiliary Coordinator, Vanessa McMurray.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	The well that supplies water to Station 2 and the Chief's house malfunctioned and required extensive repairs (see below)	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	No new information or activity.	For information only.

Fundraiser Update	The 2022 Fire Station Fundraiser kicked off at the GRRHOA Annual Meeting on 8/13/22. The fundraiser is announced on the GRRRFD website.	The main effort will be through a mailing to all GRRHOA members by both USPS mail and email as well as a social media effort on the GRR Homeowners Information Group Facebook page. GRR member Rance Rathie, who owns a fishing guide service in Patagonia has offered to donate a trip as a part of the fundraiser. He was invited to the meeting but had a scheduling conflict. The methods to use this in the fundraiser have been discussed with several individuals. The BOT will require more information from Mr. Rathie regarding details and recommendations for how to promote this aspect of the fundraiser	Andrews has purchased the materials needed for the mailing and has prepared the form letter that will be included in the mailing and email. This was presented to the Board. The mailing will be done in early September, with the email version of it about one week later. Updates on construction progress and other fire department activities will be posted on the Facebook page to increase awareness of the GRRFD along with fundraiser promotion. Andrews will communicate with Mr. Rathie and gather more information about his generous offer.
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New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
FY 23 Insurance proposals	Copies of the proposed FY 2023 general and AD&D insurance policies have been distributed to all Trustees for review prior to the meeting.	The general insurance policy will cost about \$1,000 more this year. About 9% of this is due to inflation. The rest is due to insuring the new station building as well as the current Station 2. There will be a prorated rebate when the FD relocates to the new station.	Anderson moved to accept the policy proposal; Second by Piechowski. Approved on unanimous vote
Well malfunction	Trey and Peggy Lucas from Latigo Partners presented information about the well	The repair invoices were shared with the Trustees. Latigo would like the GRRRFD to pay 50% of the repair costs. The control	Extensive discussion about the GRRRFD's financial responsibility for the repairs

	<p>malfunctions that occurred earlier in August. The well electrical controls, wiring, and pump failed and required replacement. The total cost of this was \$14,553. The well is shared between the GRR Equestrian Center, Station 2, and the Chief's house. The water rights and property are owned by Hill Country, INC.</p>	<p>panel for the 5hp pump cost \$5370. The well company told Latigo that a panel costing about \$1200 would have sufficed to supply the EC, and that the more expensive one was needed to push the water to the Chief's house, which is uphill from the pump and pressure tank. There was extensive discussion regarding the amount of responsibility for this system between GRRRFD, Latigo, and Hill Country. The GRREC uses more than 95% of the water, but the more robust system is needed to supply the Chief's house. There is no evidence to suggest that the Chief's house is the cause of the malfunction, however.</p>	<p>was undertaken. Andrews will check with the insurance company to determine if there is coverage for this. The BOT will need the insurance information before considering its financial responsibility in this matter and will bring the matter to the next BOT meeting.</p>
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Date, time and location of next meeting: Wednesday, 9/21/22, location to be determined, starting at 4:00 pm. If available and if the concrete work is complete, the meeting may be held in the new station

Adjourned: 1721 hours

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date