

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**
Date: 4/21/21 Time: 1600 hr
GRR Equestrian Center Tack Room
725 Equestrian Center Loop Road, Manhattan, MT

Present: Presiding officer: Chair Spencer Millimen.
Trustees present: Secretary/Treasurer: Sue Piechowski, Vice Chair Richard Anderson, Rick McCourt
Trustees absent: Wendy Ward
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 1602 hr

Public Comment: No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 3/17/21 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: Millimen Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	Treasurer's report accepted.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
GRRHOA purchase and shared use agreement.	The GRRRFD proposes to purchase a 50% interest in the land and 2400 square feet	Multiple facets of the original proposal and modifications thereof have been under discussion with the GRRHOA President and	For information only.

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	of unfinished building space at 5700 Nixon Gulch Road from the GRRHOA.	GRRHOA attorney. It appears that the main issues are resolved and we await what may be the final proposed agreements which Attorney Kate Dinwiddie is drafting.	
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress	Bruce Reynolds continues his work to try to find contractors who are interested in bidding on the project. None have emerged as prospects yet. He will continue to make queries.	For information only.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	Trustees Millimen and McCourt met with the MRFD Board and discussed consolidation matters. The idea was presented and multiple questions were answered. The MRFD Trustees want to tour the current facilities and the HOA shop as a next step. The invitation was made and Andrews will work with MRFD to schedule the tour. The initial meeting went well. Chief Sprow remains in communication with Chief Ulmen; Medical Officer Andrews met with MVFD Medical Officer Audrey Ulmen.	For information only.
Grant Application Update	Grant applications are discussed.	No new information.	For information only.
Reserve Update	Reserve activities are reviewed at each meeting	Reserve applications were discussed. After initially moving to strike criminal background checks from the application process, all Trustees agree to keep the criminal background check as part of the Reserve application. All agreed to remove the reference query except for medical reservists and firefighters.	For information only.

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Auxiliary Update	Auxiliary activities are reviewed at each meeting	Vanessa McMurray is heading up a small auxiliary group including Rob and Maria Fraser, Bev MacMillan, and Patti Draude to make preparations for auxiliary activation and support for firefighters in multi-agency incidents on GRR. The proposal is to budget \$500 per year for this effort. Andrews and McMurray will investigate pre-paid “gift” or similar cards for auxiliary members to use to purchase food and drink for firefighters involved in such incidents. A motion was made: to approve a budget of \$500 per year to cover costs of auxiliary costs for food and beverage purchases in support of multi-agency incidents such as wildland fires	Motion by: McCourt Second: Millimen For: Millimen, McCourt, Piechowski Abstain: Anderson Passed
Community Wildland Fire Preparedness Project	Dennis Ochs is heading up a group including Alicia Ochs, Deb Harvey, and Willie Eide with Andrews as a coordinator with the GRRFD and the Board of Trustees.	Packets were sent to all GRRHOA members and additional packets are assembled to give to Luna to include in the welcome packet mailed to all new property owners. The committee is working to develop a home wildland fire preparedness consultation. This will involve firefighters Sprow, Reynolds, and Andrews. The group will meet and do practice consultations at member homes and then deploy the consultation process after that.	For information only.
Nixon Gulch Cleanup Day	Yearly Nixon Gulch Cleanup day will take place on 5/5/21.	Emails were sent to all GRRHOA members about the cleanup day.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief’s Report are reviewed at each meeting.	No new information	For information only.

Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	The BOT seeks to sell the Bobcat to the GRRHOA. Chief Sprow has investigated the value of the Bobcat and has determined that its value is \$20,000. The plan is to include this in the property and building transaction with the GRRHOA. All Trustees agree to this action. The Bobcat trailer is discussed. The plan is to sell the trailer.	For information only.
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New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
FY 2022 Budget	The yearly budget is developed in April and May. This year's budget is to be sent to the Gallatin County Finance Department by 5/21/21. Ward and Andrews have prepared a draft budget for review and approval.	The budget proposal is presented and discussed. All questions were answered. Piechowski made a motion to approve the budget as presented.	Motion: Piechowski Second: Millimen Approved on unanimous vote

Date, time and location of next meeting: Wednesday 5/19/2021 starting at 4 pm at the Equestrian Center Tack Room.

Adjourned: 1722 hours

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date