

**Gallatin River Ranch Rural Fire District  
Board of Trustees Meeting**  
Date: 1/20/2021 Time: 1600 hr  
GRR Equestrian Center Tack Room  
725 Equestrian Center Loop Road, Manhattan, MT

Present: Presiding officer: Chair Spencer Millimen.  
Trustees present: Secretary/Treasurer: Sue Piechowski, Richard Anderson, Wendy Ward, Rick McCourt  
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 1556 hr

Public Comment: No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 12/16/2020 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Piechowski Seconded by: Anderson Approved by unanimous Vote
Approval of Minutes from Executive Session	Minutes of the Executive Session on 12/16/2020 were presented in written form at the meeting and were collected after approval.	Executive session was held on 12/16/21 to discuss the possible sale of the Chief's House.	Motion to approve: Millimen Second: Anderson Approved by unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	The treasurer's report was accepted by acclamation.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. Training matters were discussed at length. This matter will be discussed again at the next Board meeting after Chief Sprow has	The Chief's report is filed.  Chief Sprow will discuss the matter with MVFD Chief Ulmen and report back to the

## GRRRFD BOT Minutes from: 1/20/2021

	<p>The 2020 Vehicle Inspection Reports were made available to the Trustees for their review.</p> <p>A full department inventory is not printed for the meeting and is available for inspection in Excel spreadsheet form. The non-medical inventory is mostly included in the vehicle inspection logs.</p>	<p>an opportunity to discuss the matter with MVFD Chief Ulmen.</p> <p>GRRFD is encouraging firefighters to train with MVFD at least twice a month but will continue to conduct one in-department training per month. The matter of training new members needs resolution: to train “in-house” or with MVFD. Chief Sprow thinks the best approach is for new members to begin their training under the auspices of MVFD, but the willingness of MVFD to do this must be determined.</p>	<p>Board of Trustees at the next meeting.</p>
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## Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fire Station Project	The construction of a new fire station is an ongoing project. The Board is updated each month on project progress.	The purchase and shared use agreements are ready for review and approval. Once approved, they will be forwarded to the GRRHOA Board of Directors for their review. Once GRRHOA approves them, GRRRFD can move forward with the actual property purchase and start soliciting bids for the project.	For information only.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	The contract is working well. Manhattan appears ready to move forward with consolidation discussions. GRRRFD prefers to wait on those discussions until there is more information about the costs and financing for the fire station. If consolidation does not occur within approximately the next year, the matter of	For information only.

## GRRRFD BOT Minutes from: 1/20/2021

		merging more administrative functions should be considered.	
Grant Application Update	Grant applications are discussed.	The AFG Grant purchases are complete. AFG, however, does not currently have a means for GRRRFD to close the grant. Grant closure will be done when possible.	For information only.
Reserve Update	Reserve activities are reviewed at each meeting	Millimen discussed the need for a reserve meeting and training which he will organize when possible.	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	Combined Reserve and Auxiliary resources and effort for community wildland fire preparations will be undertaken this winter for deployment in the spring.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	Discussions with Hill Country Inc regarding sale of the Chief's House are ongoing. A price was proposed and GRRRFD is waiting to receive a response.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. If a Manhattan water tender is stationed with GRRFD this year, Tender-11 will be disposed of. This truck has little if any value other than the relatively new tires. This is discussed.	For information only.

## New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Resolution Calling for a Trustee Election.	One Trustee position is open to election in 2021: Position 1 currently held by Richard Anderson. A resolution is required to conduct the election.	This is a yearly requirement. Resolution 1 Calling for a Trustee Election is presented and discussed. Piechowski moved to approve the resolution.	Motion by: Piechowski Seconded by: Ward Approved by unanimous vote. Millimen signed the resolution. Andrews will send the resolution to the GC Election office and will post the

			announcement on the GRRRFD website home page and at the Pony Express bulletin board.
Presentation of the proposed Agreement to Sell and Purchase, the Shared Use Agreement with GRRHOA, and the Joint Tenancy Special Warranty Deed for the purchase of 50% of the property at 5770 Nixon Gulch Road were prepared by Attorney Dinwiddie and are presented for discussion and approval.	These documents were provided to all Trustees prior to the meeting. The details have been the subject of discussions at Board meetings over the past year. The draft agreements are now ready for final review and approval.	The details of the documents are discussed at length. All questions were answered. Millimen made a motion to approve the documents as submitted in draft form by Attorney Dinwiddie.	Motion by: Millimen Second: Piechowski Approved by unanimous vote.  Andrews will communicate with Attorney Dinwiddie. The approved documents will be sent to the GRRHOA President for review and consideration by the GRRHOA Board of Directors and their attorney, and for either further negotiation or approval by the GRRHOA Board of Directors.

Date, time and location of next meeting: Wednesday, 2/17/2021 beginning at 1600 hours.

Adjourned: 1706 hours.

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date