

Gallatin River Ranch Rural Fire District**Board of Trustees Meeting**

Date: 5/20/20 Time: 1600 hr

Gallatin River Ranch HOA Maintenance Building Conference Room

5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Sue Piechowski
 Trustees present: Richard Anderson, Wendy Ward (by phone), Rick McCourt
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Bruce Reynolds

Quorum established and meeting was called to order at: 1600 hours

Public Comment: None

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 4/15/20 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Millimen Seconded by: Piechowski Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	Accepted by acclamation
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.
Announcement of election results	Piechowski and Ward are re-elected to 3-year terms. McCourt was appointed on 5/5/20, oath of office pending.	Election results discussed. Reminders to complete oaths of office and to send a scanned copy to Andrews to keep on file before delivering or mailing them to the Election office.	For information only.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
New Fire Station	Millimen and Andrews met with GRRHOA and negotiated a purchase price of \$120,000 for the northern 40 x 60-foot section of the GRRHOA building. This was within the range previously approved by the BOT. Discussions with Manhattan Bank regarding financing are ongoing. Other ongoing discussions include two architectural firms, a builder, and septic engineers. The timeline is to build after a new Nixon Bridge is complete.	The Board is brought up to date in all the discussions listed. Architectural costs were discussed with Bruce Reynolds, who is helping on the project. We will plan to talk with another architect before making a selection decision. If tentative financing is approved, we will move ahead with a loan application. When financing is complete the BOT will have attorney Dinwiddie create the formal purchase proposal/contract document. At that point, the architect decision will be made and we will proceed with the architectural process and work to select a contractor for the project.	For information only.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions. Andrews has discussed the matter with Chief Ulmen, Chief Sprow, and Attorney Dinwiddie.	Contract discussions are ongoing. Andrews sent a copy of the specific items to be included in the contract to Chief Ulmen. They need to review these one more time, and if agreeable to Manhattan, then the BOT can have Attorney Dinwiddie put a contract agreement proposal together for presentation to both Boards in June	For information only.
Grant Application Update.	Firehouse Subs, Town Pump, and AFG grant status is discussed.	Firehouse grant will be ready to close out when we receive the LN Curtis invoice and the check is written. Town Pump EMS is cancelled this year, our application is still	For information only.

GRRRFD BOT Minutes from: 5/20/20

		active. AFG grants are in process for this year	
Reserve Update	Reserve activities are reviewed at each meeting	Reserve training was discussed	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	There was no activity since the last meeting. The role of Auxiliary in Neighborhood Support Teams is discussed.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	There are no new changes in facilities	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	The BOT offered to sell the F800 "Bubba" to Rich Whitaker for \$1. It has little market value and is of no use for GRRRFD. We need to eliminate it from the inventory. The 4000-gallon white tank near Station 2 is discussed. Marlin will check the fittings previously purchased. The Board and Marlin favor use of this as a seasonal water supply.	For information only.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Receive New Trustees.	Election results were announced and the elected and appointed Trustees were welcomed.	Expiration dates for Trustees: Anderson: 5/3/2022 Piechowski: 5/2/2023 McCourt: 5/3/2022 Millimen: 5/3/2021 Ward: 5/2/2023	For Information Only.
Election of officers.	Officer election was discussed.	Millimen made the motion to elect: Millimen: Chair Anderson: Vice Chair	Motion: Millimen Second: Anderson Approved on unanimous vote

		Piechowski: Treasurer Piechowski: Secretary	
Review of Strategic Plan and Mission, Vision, and Guiding Principles documents.	A proposed Strategic Plan is presented each year with revisions based on Board actions and plans discussed in meetings after the previous Plan was enacted. The Mission, Vision, and Guiding Principles document approved three years ago is reviewed in case corrections are needed.	The Strategic Plan for 2020 is very simple and based on decisions the Board has made over the past year. It is discussed, and accepted by acclamation. Formal motion was considered unnecessary. The other document was reviewed and no additional changes were made.	Both updates were accepted without formal motion or vote.

Date, time and location of next meeting: 6/17/2020 at 4 pm, at 5770 Nixon Gulch Road

Announcements: None

Adjourned: 1710 hours

Spencer Millimen, Chairman

Date

Susan M. Piechowski, Secretary

Date