

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**
Date: 4/17/18. Time: 0800 hr
AmeriMont Real Estate, Conference Room
102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
Trustees present: Derek Didriksen, Spencer Millimen
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0759

Public Comment: No members of the public attended the meeting

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 3/10/18 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Approved and filed.
Treasurer's Report	Profit/Loss statement and balance sheet not available due to delay at GC Treasurer's office	Treasurer's report discussed. No monthly financials from Gallatin County. Wendy Ward attended the meeting and discussed the district finances and provided Treasurer Didriksen with a copy of the April financials. Chair discussed and presented spreadsheet on bills paid in the last month.	Adopted
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting. Vehicle logs are discussed.	Chief's report discussed. Andrews discussed the matter of upgrading department EMS services from a Non-transporting BLS service to a Non-transporting part-time ALS	Chief's report is filed.

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		service. Costs and details will be presented next meeting.	
Chair's Report	Chair reported on meeting with Manhattan VFD Trustees last week.	Piechowski and Andrews met with Manhattan Board and answered questions. No formal presentation was made, however. The plan is to continue to discuss ways in which the department can work more closely together.	No action necessary. Informational only.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Auxiliary Update	Maria Fraser is Auxiliary Supervisor. She has been working to recruit members and to develop standard operating procedures for the auxiliary.	Discussed. Maria has recruited a number of volunteers, a full roster will be presented at the next meeting.	No action taken
Reserve Update	Spencer Millimen is Reserve Supervisor. He is working with Andrews and Kampfe to develop standard operating procedure, equipment inventory, recruitment, and training.	Discussed. There are a number of prospects. The scope of the position is reviewed for Didriksen who was not at recent meetings to hear the plan. A new background check agency contract with First Choice Background Checks has been established.	No action taken, other than to encourage volunteers to step up and apply.
Website Update	The website is ready to implement soon.	Discussed. Andrews will meet with Little Apple Tech and learn how to operate the site. Material will then be developed and posted as it becomes ready.	No action required. An invoice for the services of Little Apple Tech will be presented when the site goes live.
AFG Grant Update	AFG Grant EMW-2014-FR-00278 was approved in 2015. It is a regional grant with	Discussed. Accurate record keeping and invoice tracking and accounting are established and coordinated by Andrews	No action taken at this time. Andrews will keep the BOT aware of developments as they occur. He made the BOT

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	GRRRFD, Three Forks, Willow Creek, and Harrison to equip and train RIT teams, and to equip and train a Confined Space Rescue Regional RIT team.	and Wendy Ward. We are waiting to hear about the latest amendment request.	aware that there will be expenses above those covered by the grant, but that the department will benefit from these.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed	No action at this time. Plans remain to dispose of surplus equipment when the time and opportunity present themselves.

New Business

No new business

Date, time and location of next meeting: 5/15/18 at AmeriMont Conference Room, 0800 hours

Announcements: None

Adjourned: 0911 hr

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date