

Gallatin River Ranch Rural Fire District**Board of Trustees Meeting**

Date: 4/15/20 Time: 1600 hr

By Telephone Conference Call

Due to State- and County-ordered COVID-19 Pandemic Meeting Restrictions

Present: Presiding officer: Spencer Millimen. Secretary: Sue Piechowski

Trustees present: Richard Anderson, Wendy Ward

Others present: Chief Marlin Sprow, Executive Assistant John Andrews, H. Rick McCourt

No other members of the public attended this conference call meeting. Public notice of the conference call number and access number were posted in two public locations more than 48 hours prior to the meeting.

Quorum established and meeting was called to order at: 1800 hours

Public Comment: No comment prior to the meeting. Mr. McCourt offered his opinions at several points during the meeting.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 2/19/20 meeting were presented to trustees prior to the meeting by email. The regular meeting scheduled for 3/18/20 was cancelled due to COVID-19 meeting restrictions.	Minutes are reviewed and discussed	Motion to approve by Millimen Seconded by: Anderson Approved on unanimous vote.
Treasurer's Report	Profit/Loss statements, balance sheets reforecasts, and warrant (check register) checks for February and March were presented.	Treasurer's report discussed.	The reports were accepted by all.

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Fire Chief's Report	Fire Chief's reports for March and April were distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's reports are filed.
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Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Announcement of election results	Piechowski and Ward were elected by affirmation to three-year terms	Discussed	For information only.
Trustee appointment	Rick McCourt applied for appointment to the open Trustee position. The application period closed at the end of March with no other applicants.	The appointment would have been on the County Commission schedule for 4/7/20, but COVID-19-related meeting restrictions prevented this. The appointment will be taken up when the Commission is able to conduct a fuller meeting.	For information only.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	Discussion of the scope of the contract and payment were discussed. A motion was made to develop a contract proposal including payment for maintenance and testing services on a pay-as-you-go basis with an administrative payment to be negotiated. Other details about training and call response remain to be determined. A basic contract proposal will be developed and then brought back to the Trustees for final approval	Motion by Piechowski Second by Millimen Approved on unanimous vote.
New Station.	The GRRFD needs a fire station. The rationale behind this has been provided to Fire District residents in a multitude of ways. The	The proposal from Comma Q Architects was distributed before the meeting and is discussed. An independent view of this is requested. The parameters of a bid for the space was discussed. Spencer Millimen will	Millimen and Andrews will contact GRRHOA BOD to carry on discussions. After and if a purchase price is agreed upon, a proposed contract will

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	station project is discussed at each Board of Trustees meeting.	discuss the matter with the GRRHOA, with Wendy Ward as his back up if needed. Millimen made a motion that the GRRRFD Board begin negotiations with the GRRHOA Board of Directors to determine a price for the purchase of a 40 x 60 foot section (including two bay doors) of the GRRHOA Maintenance Building.	be developed and presented for approval. Andrews will send a copy of the Comma Q proposal to Derek Didriksen for opinion and advice. Motion by Millimen Second by Ward Approved on unanimous vote
Reserve Update	Reserve activities are reviewed at each meeting	Reserve participation in recent training is reviewed.	For information only.
Auxiliary Update	Auxiliary activities are reviewed at each meeting	Auxiliary member participation in Neighborhood Support Teams is reviewed.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	Little Apple Tech will move their internet radio receiver off the antenna mast on Station 1 next week.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	The disposition of the surplus F800 is discussed. There is little if any market for a vehicle like this. One contact has expressed possible interest, but it is unlikely the truck will be of much value. Price parameters were discussed. The white water tank below Station 2 is discussed, but no final decision regarding use as a static seasonal water supply was made	Chief Sprow will query Rich Whitaker regarding possible purchase of the F800. Andrews will review the Leave and Lease agreement regarding the water tank location.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
FY 2021 budget	The GRRRFD BOT has to develop and approve a budget for the coming fiscal	A budget was developed and reviewed in detail. Piechowski moved to approve the proposed FY 2021 budget	Motion by Piechowski Second by Ward Approved on unanimous vote.

	year. This process must be complete before 5/21/20 this year.		
Yearly Chief's evaluation.	The Trustees review the Chief's performance on a yearly basis each April. The Chief can request this be done in executive session. Chief Sprow waived that option.	Each Trustee filled out an evaluation prior to the meeting. Results were collated and are presented. The Trustees reviewed the findings and discussed their opinions and expressed their support for Marlin Sprow to continue in his role as Fire Chief.	No formal motion was considered necessary. All Trustees expressed their support for Chief Sprow to continue in his position as Chief.

Date, time and location of next meeting: Wednesday, 5/20/20 at 4pm. Location will be determined based on State and County guidance regarding COVID-19 restrictions on public meetings

Announcements: None

Adjourned: 1720

Spencer Millimen, Chairman

Date

Susan Piechowski, Secretary

Date