

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**

Date: **1/15/2020** Time: 1600 hr

Gallatin River Ranch HOA Maintenance Building Conference Room
5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Barbara Mack
Trustees present: Richard Anderson, Sue Piechowski
Others present: Chief Marlin Sprow, Executive Assistant John Andrews
Public present: Tom Mack

Quorum established and meeting was called to order at: 1603 hr

Public Comment: Tom Mack said: “The Board has done an amazing job over the past three years, spending thousands of hours reorganizing the district and department. Thank you.”

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|---------------------|---|------------------------------------|---|
| Approval of Minutes | Minutes of the 11/20/19 meeting were presented to trustees prior to the meeting by email. | Minutes are reviewed and discussed | Motion to approve by: Piechowski Seconded by: Anderson Approved on unanimous vote |
| Treasurer’s Report | Profit/Loss statement and balance sheet as of 11/30/19 are presented. December expenses are reviewed. | Treasurer’s report discussed. | Accepted. |
| Fire Chief’s Report | Fire Chief’s report was distributed to trustees prior to the meeting. | Chief’s report discussed. | The Chief’s report is filed. |

Unfinished Business

Gallatin River Ranch Rural Fire District Board of Trustees
PO Box 109, Manhattan, MT 59741

GRRRFD BOT Minutes from: 1/15/2020

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|------------------------|--|--|--|
| Fundraising. | The fire station fundraising drive is necessary to raise funds for the planning and construction of a fire station. | Not including the \$425 in credit card sales (the processing costs of which are pending), the raffle grossed \$17,960.03 in sales. Subtracting the \$8,150 cost of the ATV, the net earning is: \$9,810.03. An additional \$7450 in donations were received. The net total to date is \$17,260.03. The donation campaign is on going. The costs for printing, the banner, and the phone will be covered by the net proceeds of credit card sales. | The BOT will need to consider a 2020 fundraiser at a later date. If a larger effort like the ATV raffle is considered, the fundraiser should start in the summer and allow a longer time line for sales. |
| Manhattan Discussions. | The relationship between GRRFD and MVFD is the subject of ongoing discussions. | Chief Sprow and Executive Assistant Andrews will meet with Chief Mike Ulmen and Audrey Ulmen (who does all the Manhattan administrative work) on 1/23/20 to review the station project and begin discussions about a possible contractual relationship between MVFD and GRRRFD. This meeting is not a negotiation nor will it establish any costs; it will be mostly conceptual with more details to follow. | For information only. Andrews will meet with Chair Millemen on 1/24/20 to review the results of this meeting. |
| New Station. | The GRRFD needs a fire station. The rationale behind this has been provided to Fire District residents in a multitude of ways. The station project is discussed at each Board of Trustees meeting. | Meetings with architects and with Derek Didriksen (former Trustee who is VP with Dick Anderson Construction) regarding estimated costs of a building like the one GRRRFD is considering, loan costs, time line, and many other details were reviewed. The bottom line is that it is too late to create final construction plans and submit them for bidding for the 2020 building season. it will be more realistic to plan to build the new station in 2021. The Board agrees with that | The February meeting will focus on the new station project. Attorney Kate Dinwiddie will be invited to participate in that meeting to provide legal perspectives on the new station as well as the future relationship with Manhattan. |

GRRRFD BOT Minutes from: 1/15/2020

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| | | timeline. The Board will need to consider the matter in more detail and will devote nearly the entire February meeting to that matter. | |
| Reserve Update | Reserve activities are reviewed at each meeting | Chair Millimen plans to organize some additional training activities. | For information only. |
| Auxiliary Update | Auxiliary activities are reviewed at each meeting | No new activity | For information only. |
| Facilities Update | Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting. | No new activity | For information only. |
| Disposition of surplus equipment | A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting. | Discussed | For information only. |

New Business

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|--|---|------------------------------------|---|
| Resolution calling for a Trustee Election. | This resolution is required each year to authorize the yearly trustee election. | Discussed and resolution reviewed. | Motion to adopt the motion by Piechowski. Seconded by Mack Approved on unanimous vote |
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Date, time and location of next meeting: Wednesday, 2/19/20

Adjourned: 1716 hours

Spencer Millimen, Chairman

Date

, Secretary

Date