

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**

Date: **11/20/2019** Time: 1600 hr

Gallatin River Ranch HOA Maintenance Building Conference Room
5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Barbara Mack (by telephone)
Trustees present: Richard Anderson, Sue Piechowski, Wendy Ward
Others present: Chief Marlin Sprow, Executive Assistant John Andrews
No public present at this open public meeting

Quorum established and meeting was called to order at: 1559

Public Comment: No public present

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 10/23/2019 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by Millimen Approved on Unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	Motion to approve by Mack Seconded by Piechowski Approved on Unanimous vote
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. Current vehicles reviewed. All questions answered. The cargo trailer was discussed. Anthony Powell is interested in acquiring the trailer, which the department does not use. It is not yet titled or licensed (low priority), and needs to be before any disposition is made. Millimen made a motion that after the trailer is	The Chief's report is filed. Motion to give the cargo trailer to Anthony Powell after the trailer is titled and licensed is made by Millimen. Second by Anderson. Approved on unanimous vote.

		properly titled and licensed that it then be given to Powell free of charge. The trailer is unsellable: it is old with a pinto hitch and DOD wiring.	
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Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fundraising.	The fall fundraiser is underway. A spreadsheet is distributed showing revenue generated so far. This is distributed to BOT members every two weeks or so by email. We have collected \$9,378 so far and have exceeded our initial investment.	The most effective sales have been to send teams directly to local/area businesses to solicit sales. We plan to have a display at the Manhattan Christmas Stroll. We will organize several teams of two to continue to solicit local/area businesses for raffle ticket sales	For information only.
New Station.	The new station project is one that will require months of investigation and evaluation of options and bids. Andrews and Reynolds met with Cushing Terrell Architects and present their proposal today. The lot line has been surveyed and marked. The proposed station will fit in the space envisioned for the project.	The architecture firm's proposal is reviewed. The estimated costs are much more than expected. These are high enough that additional proposals will be needed before the BOT can make a decision on the architect/engineer for the building design. The builder of the current GRRHOA shop will be queried on prevailing costs in the marketplace to validate the data provided by the architect, though this discussion will not constitute a decision to use that particular builder.	Additional proposals will be sought by from architectural firms. There is no urgency to do this, and the holidays may slow our progress until after New Year.
Reserve Update	Reserve activities are reviewed at each meeting	No new activity to report	For information only.

GRRRFD BOT Minutes from: 11/20/2019

Auxiliary Update	Auxiliary activities are reviewed at each meeting	No new activity to report. Auxiliary members Maria Fraser and Vanessa McMurray are helping with the fundraiser.	For information only.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	No new information to report.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed; cargo trailer matter is noted in the Chief's report.	For information only.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Query by GRRHOA Board regarding acquisition of a road grader for later sale to the HOA	The current HOA road grader was acquired by the GRRRFD and then sold to the HOA. This substantially reduced the deficits of the GRRRFD at the time.	Discussed in detail.	The BOT decided to not pursue this matter further. Andrews will inform GRRRHOA Board about the decision.
Proposal by Cushing Terrell Architects for new station plans.	Discussed above.	Discussed above under New Station section.	Discussed above.

Date, time and location of next meeting: 1/15/2020 at 1600 hours. The meeting will be held at the GRRHOA Maintenance Building Conference Room, 5770 Nixon Gulch Road, Manhattan, MT.

Announcements: None

Adjourned: 1705 hours

Spencer Millimen, Chairman	Date	Barbara J. Mack, Secretary	Date
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