

**Gallatin River Ranch Rural Fire District**  
**Board of Trustees Meeting**  
 Date: 8/21/2019 Time: 1800 hr  
 Gallatin River Ranch HOA Maintenance Building Conference Room  
 5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Barbara Mack (who arrived during the Treasurer’s report)  
 Trustees present: Richard Anderson, Sue Piechowski  
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 1759 hours.

Public Comment: No members of the public were in attendance.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 7/17/19 Regular meeting were presented to trustees prior to the meeting by email. The minutes from the 8/21/19 Informational meeting were presented at this meeting.	Minutes are reviewed and discussed.	Motion to approve by: Anderson Seconded by: Piechowski Approved on unanimous vote
Treasurer’s Report	Profit/Loss statement and balance sheet presented.	Treasurer’s report discussed.	Motion to approve by: Anderson Seconded by: Piechowski Approved on unanimous vote
Fire Chief’s Report	Fire Chief’s report was distributed to trustees prior to the meeting.	Chief’s report discussed.	The Chief’s report is filed.

## Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fundraising.	A fundraiser is proposed to begin this fall. The goal is to raise funds for a new fire station. Ken Weskamp has offered to provide marketing and logistical support to this effort.	The next steps are to better define the fire station project and to invite Ken Weskamp to attend the next meeting to discuss details.	Will be put on next month's meeting agenda.
Manhattan Discussions.	The relationship between GRRFD and MVFD is the subject of ongoing discussions.	Discussed. No new news to report.	For information only.
New Station.	GRRFD is either one of the only or the only fire departments in Montana without a station which is adequate to house its apparatus. A new station is necessary. The details of topography and property ownership preclude adding to Station 1.	Continued information gathering regarding fire station generalities and details with visits to Central Valley Fire Dept (CVFD) Station 1 and the visit by the BOT to CVFD Station 7 on 8/21/19 and a visit to Hyalite VFD. CVFD Chief Lindroth forwarded a copy of Station 7 plans and discussed details with Andrews earlier in the day.	For information only.
Johnson payment update	No payments have been made.	No new information. Attorney Kate Dinwiddie notified of non-payment to date.	Informational only.
Reserve Update	Reserve activities are reviewed at each meeting	Reservists participated in the joint fire training exercise on 7/23/19 and the department photo shoot for the Mason Moore Foundation calendar. We have good participation and enthusiasm.	For information only.

## GRRRFD BOT Minutes from: 8/21/2019

Auxiliary Update	Auxiliary activities are reviewed at each meeting	Vanessa McMurray has joined the Auxiliary and Maria Fraser is interested in becoming more active again.	For information only. The hope is for several auxiliary members to become involved in the station fundraiser.
Facilities Update	Facilities activities not otherwise covered in the Chief's Report are reviewed at each meeting.	Station 2 is now in order and a system to keep it clean and in order is underway. Several things kept outdoors will be moved into the shed when time permits.	For information only.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. If the HOA is not interested in the F800 or cargo trailer, they should be sold. The generator and white 4000-gal water tank may be useful at a new station and will be kept. The rest goes to the landfill or salvage yard when time permits.	For information only.

## New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Presentation by Stockman/Central Insurance agent Matt Schell.	CWG insurance is no longer providing fire districts with insurance in Montana. The two choices are VFIS (which is the provider for most MT fire districts) and a new entry from Provident.	The Provident and VFIS policy proposals were reviewed in detail. Provident proposes virtually the same policy details as VFIS at a rate that is \$400 less than VFIS. Chair Millimen proposed that the Board of Trustees sign the proposal from Provident Insurance.	Motion by Mack. Second by Piechowski. Approved by unanimous vote.
Review of County Determination of Tax Revenue and Mill Levy Limitations.	This form is sent by Gallatin County to the GRRRFD BOT for review. This had been sent to all BOT members by email or in printed form for review.	Discussed.	No action necessary; informational only.
LifePak-12 matters.	Stryker/Physio-Control have indicated that it will no	Discussed. There are a number of options including: purchasing a new unit, which will	The BOT decided to continue to use the current unit and to

	<p>longer support the LifePak-12 model. That means than they will not provide service in the event of a malfunction or breakdown of the device. The modem replacement matter is still pending more than two months after it was ordered.</p>	<p>cost about \$30,000 (which was the reason for purchasing a refurbished unit in the first place) with various financing options; applying for a grant or grants to aid in the purchase of a new unit; continuing to use our current unit (which is functioning well and outwardly looks new) while we apply from grants with the long-term plan to purchase a new unit when grant money is available. The risk with the latter approach is that a breakdown of the current unit might leave GRRFD without a functional defibrillator/monitor. The advantage is that the unit is working well, is not frequently used or subject to much ‘wear and tear’, and could well function for another 5-10 years.</p>	<p>apply for grants with the goal to purchase a new unit when grant money becomes available.</p>

Date, time and location of next meeting: Wednesday 9/18/2019 at 6 pm.

Announcements: Board members discussed changing the time to either 4 pm or 7 pm to not interfere with normal family supper times. A final decision on that will await input from Trustee Ward, who was not present at the meeting today. The matter will be discussed with her. The Trustees present all agreed to change the meeting time to 4 pm if Trustee Ward agrees.

Adjourned: 1951 hours

Spencer Millimen, Chairman

Date

Barbara J. Mack, Secretary

Date