

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 6/19/19 Time: 1800 hr
 Gallatin River Ranch HOA Maintenance Building Conference Room
 5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Spencer Millimen. Secretary: Barbara Mack
 Trustees present: Richard Anderson, Treasurer Susan Piechowski
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Bookkeeper Wendy Ward. Thomas Mack.

Quorum established and meeting was called to order at: 1800

Public Comment: No public comments made.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 5/15/19 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: Piechowski Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed. Yearly expenses reviewed. Ability to afford to finance land purchase for new station discussed.	Motion to approve by: Mack Seconded by: Piechowski Approved on: Unanimous vote.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. Current and future projects reviewed.	The Chief's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Fundraising update	Ken Weskamp presented a fundraising proposal at the	The matter is discussed. The original idea of raising funds for fire fighter equipment was	Information only, no motions were made

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	4/17/19 meeting. The Board approved this proposal on 5/15/19. The matter required further discussion and planning before implementation.	discussed at the last meeting. The BOT is now of the opinion that the fundraiser should be set up to raise funds for a new fire station. The goals, therefore need to be raised. More information about the pros cons and costs of a new station should be better known over the next several months. The Board will invite Ken Weskamp to the next meeting for further discussion of the matter. The timing of the fundraiser will be fall of 2019.	
Manhattan Discussions	The relationship between GRRRFD and Manhattan VFD is evolving and is the subject of discussion at each BOT meeting.	The relationship is discussed at various points in the meeting. The matter of the fire station and fundraising are parts of this discussion. Manhattan has made it clear that a fire station in the current GRRRFD is necessary and that is the main focus of attention. Financing and debt incurred will need further consideration. The sense of the BOT is that the next step will be to discuss and decide about a contractual relationship first, and possible consolidation in the future.	Information only; no motions were made.
New Station	The matter of a new station is an ongoing discussion point. The current arrangement for GRRFD use of Station 2 is temporary, though without a set termination date. The need for a permanent purpose-build facility has been	Sprow and Andrews will meet with MVFD Chief Ulmen on 6/20/19 to discuss location and needs and bring that information back to the BOT for review and further discussion and decision.	Information only; no action required.

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	discussed at previous meetings.		
Reserve Update	Reserve activities are discussed at each BOT meeting.	No new information to report. Training is ongoing. A joint exercise with Manhattan in July will involve reserve members serving as guide drivers and pump house operators.	Information only; no action required.
Auxiliary Update	Auxiliary activities are discussed at each BOT meeting.	No activity. No members of the auxiliary have volunteered to take the lead on organization of the firefighter pancake breakfast or the firefighter appreciation picnic. Alternatives are being considered.	Information only; no action required.
Facilities Update	Facilities matters are discussed at each BOT meeting.	Discussed elsewhere in the meeting under the Chief's Report	Information only; no action required.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed	Information only; no action required.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Vaccination Policy	OSHA requires firefighter vaccination or proof of vaccination/immunity and our department has a policy on that matter since 2017. However the matter needs further discussion and formalization.	The details of OSHA and CDC guidelines regarding emergency responder vaccinations are discussed. A revised policy is underway and requires BOT support for payment of required vaccinations and immunity testing. A motion is made by Millimen: that the GRRRFD pay for the required vaccinations and immunity testing required in the new policy for all	Motion by: Millimen Second by: Piechowski Approved on a unanimous vote. Andrews will bring a full policy next meeting with a fuller cost profile.

		firefighters and EMTs, and that it also be offered to reservists.	
Ross Johnson repayment proposal.	Former Chief Ross Johnson agreed to pay back monies he charged to GRRRFD credit card accounts prior to his departure in 2017. He has failed to make most of the required payments and owes an outstanding balance of \$3,283.99. He proposed to pay this back by 12/1/19, and offered to “pay an extra 100.00 per month to be paid on or before December 1st, 2019”.	The matter of what he means by the \$100 per month is discussed. This is taken to be an extra \$100 per month during the agreed upon extension period, though that needs clarification. Various options are discussed. Motion: The BOT will authorize Attorney Dinwiddie to clarify the above point and agree to the extension.	Motion by: Piechowski Second by: Mack Approved on a unanimous vote

Date, time and location of next meeting: Wednesday, July 17th at 1800 hours at GRRHOA Maintenance Building.

Announcements: None

Adjourned: 1924 hours

Spencer Millimen, Chairman

Date

Barbara J. Mack, Secretary

Date