

Gallatin River Ranch Rural Fire District

Board of Trustees Meeting

Date: 5/15/19 Time: 1800 hr

Gallatin River Ranch HOA Maintenance Building Conference Room

5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Sue Piechowski; Treasurer, Secretary: Barbara Mack (by telephone)
Trustees present: Richard Anderson; Spencer Millimen,
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 1802 hours.

Public Comment: No members of the public were present.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 4/11/19 special meeting were distributed to the trustees prior to the meeting.	Minutes are reviewed and discussed. An earlier version of these was approved at the 4/17/19 meeting, but Attorney Dinwiddie suggested a revision, and that is presented for approval.	Motion to approve by: Piechowski. Seconded by: Millimen. Approved by unanimous vote.
Approval of Minutes	Minutes from the 4/17/19 regular meeting were distributed to the trustees prior to the meeting.	Minutes are reviewed and discussed.	Motion to approve by: Millimen. Seconded by: Piechowski.. Approved by unanimous vote. A copy of the minutes with the Bylaws approved at that meeting will be filed with the GC Clerk and Recorder's office.

Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	Motion to approve by: Piechowski. Seconded by: Millimen. Approved by unanimous vote.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.
Chair's Report	Election results.	Election results are formally announced. Barb Mack and Spencer Millimen were elected by acclamation. Richard Anderson was ratified to complete the remainder of the term to which he was appointed.	The Chair's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Annual Chief Performance Review	The Chief's performance is evaluated on a yearly basis.	Written reviews were completed by the trustees and results collated. The results are all positive, with 5/5 on most; % on two points with very positive comments	Informational; no further action required.
Fundraising proposal from 4/17/19 meeting follow up	Ken Weskamp proposed a fundraiser which he and his company would support this year at the last meeting. Details of the proposal were discussed at that time.	The BOT is strongly supportive of Weskamp's proposal. The goal of the fundraiser is to raise money to fully equip GRRFD firefighters with all the personal protective equipment they need to perform their duties safely, and to provide some additional firefighting resource equipment. The goal should be in the \$20,000 to \$30,000 range.	Motion to approve by Anderson. Seconded by Millimen. Approved by unanimous vote.
	Barb Mack had to leave the meeting at this point. Quorum was still present for the remainder of the meeting		

GRRRFD BOT Minutes from: 5/15/19

Reserve Update	No new information to report	Discussed.	Information only; no action required.
Auxiliary Update	No new information to report	Discussed.	Information only; no action required
Facilities Update	Current facilities matters and those relating to future facility needs are discussed at each meeting.	Activities at Station 1 and Station 2 are reviewed. The need for a fire station was discussed at the last meeting and again at this one. Trustees discussed and agreed that the District needs a dedicated fire station. This is in the Strategic Plan the Board adopted 1/15/19. Matters regarding size, location, costs, and needs are discussed.	No specific action is taken. Exec. Assistant will begin to gather information about possible locations, assess needs with the Chief, and bring information back to the BOT at the next meeting
Manhattan Discussions	Discussions are ongoing with Manhattan VFD regarding options outlined in the 4/11/19 special meeting.	Trustee Millimen discussed his impressions of the meeting he and Chair Piechowski had with MVFD Chief Ulmen. Andrews and Ward developed a spreadsheet of estimated fixed expenses and sent this to Chief Ulmen.	Information only; no action required. Will continue discussions and exploration of options. The initial step will probably be contractual, but there are many details to consider.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. GRRHOA may be interested in purchasing the F800 truck for use as a plow.	Information only; no action required.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Receive new trustees.	This is an agenda item required by the State.	Mack and Millimen are re-elected by acclamation and Anderson is ratified by acclamation. Oaths of office are on file with	Information only; no action required.

		the Election Office. Terms of office are reviewed.	
Election of officers.	This is required by the State at the first BOT meeting following the May election.	Discussion was held regarding the matter. A Motion was made to elect: Spencer Millimen Chair Richard Anderson Vice Chair Susan Piechowski Treasurer Barbara Mack Secretary	Motion made by Piechowski Seconded by Anderson. Passed by unanimous vote.
Approval of FY 2019-2020 budget proposal to Gallatin County	The County sent a budget worksheet to the District in late April that must be completed by 5/23/19. This is a yearly requirement.	A proposed budget was distributed and discussed at the last BOT meeting. This has been reviewed by all BOT members and the bookkeeper along with an assessment of known fixed operational costs.	Motion was made to approve the FY 2019-2020 proposed budget and to send it to Gallatin County for consideration. Motion made by Anderson. Seconded by Piechowski. Approved by unanimous vote. The proposed budget is signed by BOT members present and will be sent to the Gallatin County Finance Office.

Date, time and location of next meeting: 6/19/19 starting 1800 hours at the GRRHOA Maintenance Building Conference Room.

Adjourned:

Spencer Millimen, Chairman

Date

Barbara J. Mack, Secretary

Date