

Gallatin River Ranch Rural Fire District

Board of Trustees Meeting

Date: 4/17/19 Time: 1800 hr

Gallatin River Ranch HOA Maintenance Building Conference Room

5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary/Treasurer: Barbara Mack
 Trustees present: Richard Anderson, Spencer Millimen,
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Bookkeeper Wendy Ward; Tom Mack; Training Officer Ken Weskamp

Quorum established and meeting was called to order at: 1803 hours

Public Comment: None

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 3/20/19 and the 4/11/19 meetings were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: Millimen Approved on: unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed.	Approved by acclamation
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.
Chair's Report	Chair and Vice Chair will be meeting next week with Manhattan Chief Ulmen.	This is the next step in the ongoing discussions between GRRRFD and Manhattan.	No formal report to file

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Appointment of new BOT member	Wendy Ward has submitted her application for appointment.	Appointment pending	
Reserve Update	Communications using Active 911 and placing radios at Station 2 rather than individually issuing them is discussed		Information only, no action required.
Auxiliary Update	Auxiliary Supervisor needs were discussed at the last meeting.	Social events this summer will be Firefighter Appreciation Picnic and the Pancake Breakfast at the GRRHOA Annual Meeting Weekend. We need auxiliary members to take the lead on organizing these events.	Andrews will send email to auxiliary members to see who will step up to lead the next two events.
Facilities Update	Facilities and needs are discussed at each meeting.	The problems with the current stations and the need for a new station are discussed at length. Multiple scenarios are reviewed. This is not a matter that can be decided now and will need further discussion.	Information only, no action required.
Strategic Plan Progress	This is discussed at each meeting.	The main Strategic Plan topic was the station matter above	Information only, no action required.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. Sale of the F800 to GRRHOA has been proposed. We are waiting to hear from the GRRHOA on that matter. The question of what to do with the white tank was raised	Information only, no action required.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Chief's Yearly Performance Evaluation	The Chief's performance is evaluated each year in April.	Members were given an evaluation form, but none are complete.	Members will give their completed evaluation forms to Andrews who will collate them and get those results back to the board for a Chief performance review at the next meeting.
Bylaws	Revisions to the Bylaws were presented at the 3/20/19 meeting.	Board members have reviewed the Bylaws and the suggested revisions. The matter is discussed. A motion is made to approve the revised Bylaws.	Motion by: Anderson Second by: Mack Approved by unanimous vote. Revised Bylaws are signed by all BOT members.
Special Meeting for Budget planning	The county requires each fire board to approve a preliminary budget in May.	The matter is discussed. A rough draft of the proposal is presented for trustee review. All agreed there is no need for a special meeting for this matter.	The budget for the county will be on the agenda at the 5/15/19 meeting. Wendy Ward and John Andrews will work on a more detailed internal budget.
Fundraising	Fundraising is an important supplement to district income. Ken Weskamp presents a number of options to consider. These will require 'seed money' in the next fiscal year budget and close coordination with the board.	Weskamp presented a number of ideas about fundraising. The two areas where fundraising activity is most relevant are for firefighter equipment and a new station. This led into the station discussion above. A side topic is the proposal to do exterior home inspections in the district for a small fee and in the hope of stimulating enhancements in wildfire prevention and preparation.	The home inspection proposal is accepted by all trustees and does not need a motion to approve. The fundraising matter will require further refinement, particularly the goal for the activity.

Date, time and location of next meeting: 5/15/2019

Announcements: Station 2 Cleanup will take place on 4/20/19 at 8 am at Station 2. All district members including trustees are invited. Nixon Gulch Cleanup Day will take place on 5/1/19.

Adjourned: 2000 hours

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date