

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
Date: 1/15/19 Time: 0800 hr
GRRHOA Maintenance Building Conference Room,
5770 Nixon Gulch Road, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
Trustees present: , Spencer Millimen, Richard Anderson
Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Wendy Ward, Thomas Mack

Quorum established and meeting was called to order at: 0800 hours

Public Comment: No comment by public members present

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 11/27/18 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Anderson Seconded by: Mack Approved on unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed. There are no financials from the County due to a computer conversion in the Treasurer's Office. Bookkeeper Wendy Ward was present and discussed the County issues and answered questions.	No report this month. All invoices present for inspection. Check register distributed to members.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. Department inventory and apparatus inspection documents are presented	The Chief's report is filed. Inspections and inventory documents and processes are discussed.
Chair's Report	Report on current status of collections effort with former chief is made.	Decision to change the meetings to evenings is discussed and agreed upon. Advice by	The BOT agreed to change its meetings to the third Wednesday of each month and

	Proposal for new meeting time discussed	counsel regarding former chief's debt is discussed.	to start each meeting at 6:00 pm.
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Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Reserve Update	Reserve activities since last meeting are discussed.	Training plans will be coordinated with Training Officer.	Information only; no action needed.
Auxiliary Update	No auxiliary activity in the last two months.	No new update at this meeting	Information only; no action needed.
Mission Statement	Proposed Mission Statement, Core Values, and Guiding Principles were proposed at the 11/17/18 meeting. The Board has had time to review and consider these.	Discussed. A proposal was provided for all BOT members to review in advance of the meeting.	Motion to approve by: Millimen Seconded by: Mack Approved on unanimous vote
Strategic Plan,	Strategic planning was discussed at the last meeting. A simplified plan based on that discussion is presented for review and approval.	Discussed. Copies of this were distributed to BOT members prior to the meeting for their review and consideration.	Motion to approve by: Piechowski Seconded by: Millimen Approved on unanimous vote
Memorandum of Agreement with GRRHOA	This MOA covers a variety of areas where GRRHOA and GRRRFD cooperate with equipment and facilities. The GRRRFD BOT approved a version; GRRHOA BOD approved a modified version which is now brought for review	Amended document was sent to members before the meeting and hard copies are provided at the meeting. Reviewed and discussed.	Motion to approve by: Anderson Seconded by Millimen Approved on unanimous vote

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
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Resolution Calling for Trustee Election.	The BOT is presented with a proposed resolution calling for election. The election will be held on 5/7/19.	Documents reviewed. Discussion about posting notice in the Chronicle.	Motion to approve by: Piechowski Seconded by: Millimen Approved on unanimous vote
Use of 650 Equestrian Center Loop Road for GRRFD	GRRFD use of this building is subject to a Leave and Lease Agreement with Hill Country, INC. Prior to 12/18, use had been joint between GRRFD and GRRHOA. The matter of ongoing FD use and payment of utilities requires further review and a potential additional MOA/MOU with Hill Country.	History of the relationships and agreements is reviewed. Needs are discussed. Opportunities and limitations of the current agreement is discussed. GRRRFD-paid separation of electrical services is discussed.	Information only. BOT agreed to get bids and proceed with separation of electrical service to the building and a framework for discussion with Hill Country regarding water and building use.

Date, time and location of next meeting: Gallatin River Ranch HOA Maintenance Building at 5770 Nixon Gulch Road; 2/20/19 at 1800 hours

Announcements: None

Adjourned: 0930

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date