

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 10/16/18 Time: 0800 hr
 AmeriMont Real Estate, Conference Room
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
 Trustees present: Derek Kampfe, Spencer Millimen, Richard Anderson
 Others present: Chief Marlin Spro, Executive Assistant John Andrews, Bookkeeper Wendy Ward

Quorum established and meeting was called to order at: 0805

Public Comment: None. No public was present during the meeting

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 9/18/18 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	The minutes were approved By unanimous vote
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Treasurer's report discussed. Wendy Ward discussed the report. All members discussed the need for photocopies of the cancelled checks as an additional fraud protection. Treasurer Kampfe must be added as a signatory to the checking account. No member should sign checks that are made out to themselves. Barb Mack and Sue Piechowski are current signatories. Not all members must be signatories. Andrews will contact the GC Treasurer's office to add Kampfe as signatory and Ward will contact	The treasurer's report was accepted. The Board unanimously agreed to add Kampfe as signatory and to require the Gallatin County Treasurer's office or Interstate Bank to provide photocopies of all cancelled checks on a monthly basis, and that any check written to reimburse one BOT member

		the same office to request cancelled check photocopies	must be signed by a separate BOT member.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed.	The Chief's report is filed.
Chair's Report	Topics discussed at the recent Volunteer Fire Board of Trustee Association meeting are presented.	Discussed.	The Chair's report is filed.

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
EMS Update	QRU inspection for license done and license renewal is in process	Upgrade from Non-transporting BLS to Non-transporting BLS with Authorization for ALS is done. QRU/EMS State inspection is done and we passed	No action needed.
Reserve Update	Reserve activity in the past month is reviewed.	Discussed	No action needed.
Auxiliary Update	Auxiliary activity in the past month is reviewed	Discussed	No action needed.
SCBA grant update	The SCBA regional grant sponsored by Central Valley is in process.	Discussed.	No action needed.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed	No action needed.
Skidsteer and flatbed trailer	The department acquired a skidsteer and flatbed skidsteer trailer from the	Discussed use and storage of both. They will both be part of an agreement between GRRHOA and GRRRFD regarding use of that equipment as well as use of the new	No action needed.

	DOD two years ago. These have been moved to GRR.	HOA shop for training and meetings, and storage of equipment	
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New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Proposal for additional Death and Dismemberment insurance for firefighters.	The department has paid for volunteer membership in the National Volunteer Firefighter Association, which provides a small AD&D policy (the death benefit is \$10,000, for example). The Board discussed an expanded policy similar to those carried by other regional departments. The details of the options will be presented	Central Insurance worked up proposal with three levels of coverage. These were discussed. Mark Roemer of CIA joined the meeting by phone and explained the proposal. The BOT decided to purchase Plan 3 on a yearly basis at a cost of \$677.00. Coverage of this sort is standard with many regional fire departments.	Motion to purchase on-year Plan 3 Coverage: Mack Second: Piechowski Approved on unanimous vote.
New Reserve Member Application: Thomas Mack, DDS	Dr. Mack has submitted his application for reserve membership. The Chief and Reserve Supervisor endorse this application. The background check is not complete.	The application is reviewed.	Millimen moved to accept Dr. Mack into reserve membership as long as his background check discloses no contraindication to membership. Second: Kampfe Approved by unanimous vote
Agreement with GRRHOA for storage and use of skidsteer and flatbed trailer.	See last item under Unfinished Business.	Discussed. Andrews will work with GRRHOA to develop an memorandum of understanding and bring the proposal back to the BOT at a future meeting.	Information only.

<p>Continuing Education program</p>	<p>Online continuing education is a key component of firefighter education.</p>	<p>Several options exist for online continuing education for fire and EMS. Manhattan and several members use 24/7EMS/Fire. This can be purchased for the group at a cost of \$65/year/firefighter. The CWS Insurance Company which provides our insurance also offers a program “Target Solutions” at no additional cost. The firefighters favor 24/7 based on experience and the desire to correlate the EMS side with Manhattan VFD’s training schedule.</p>	<p>No motion was needed. This was presented as information for the BOT. The BOT agreed with the decision to purchase a 24/7 EMS Fire group program</p>
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Date, time and location of next meeting: 11/27/18 at 0800

Announcements: None

Adjourned: at 0953 hours

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date