

**Gallatin River Ranch Rural Fire District
Board of Trustees Meeting**
Date: 6/19/18. Time: 0800 hr
AmeriMont Real Estate, Conference Room
102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
Trustees present: Derek Kampfe, Spencer Millimen
Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0802

Public Comment: Update on recent GRRHOA Board of Directors meeting by John Andrews.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 5/15/18 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed.	Motion to approve by: Mack. Seconded by: Piechowski. Approved on unanimous vote.
Treasurer’s Report	Profit/Loss statement and balance sheet through April 2018 presented.	Treasurer’s report discussed.	Approved by acclamation and filed.
Fire Chief’s Report	Fire Chief’s report was distributed to trustees prior to the meeting.	Chief’s report discussed.	The Chief’s report is filed.
Chair’s Report	No report this meeting.		

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
AFG Grant update	AFG EMW-2014-FR-00278	Update on grant implementation progress: Confined space training was completed 5/19-20. RIT training was discussed. Two	Information only, no action necessary.

		MSA G1 packs with extra tanks and masks and a RIT kit are ordered, pending delivery. Grant closure process will take place in June and July.	
Reserve Update	Previously given.	We now have four reservists. An initial SOP and a manual have been developed. Hats are in and shirts will be ordered. Radios and pagers discussed. Training to begin in July.	Information only, no action necessary.
Auxiliary Update	Previously given	Maria Fraser is supervisor, organization plans are discussed.	Information only, no action required.
Website Update	Previously given	Current website activity is discussed and the website address is given to members.	Information only, no action required.
Proposal to advance EMS license to: Non-Transporting BLS with Authorization for ALS	Rationale discussed previously.	Discussed progress. We are on track to advance department EMS capability throughout the summer with a goal of advancing the EMS license in the fall.	Information item. Board is supportive of the plan and goals.
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	No new action to discuss at this meeting.	No action this month.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Reserve applicant Bruce Reynolds	Reynolds has applied for Reserve Membership.	Background check and references are reviewed.	Motion to accept Reynolds for Reserve Membership, provisional (subject to interview with Chief Sprow and his approval) is made by: Millimen

			Seconded by: Piechowski Approved on unanimous vote
Firefighter applicant Jason Biggs.	Biggs has applied to become a firefighter.	His application and references are reviewed. His background check is not complete. He has met department members and has been interviewed by Chief Sprow who recommends approval.	Motion to provisionally accept Biggs for department membership (subject to completion of and documentation of a “clean” background check) on a probationary basis is made by: Millimen. Seconded by: Piechowski. Approved by unanimous vote.
Consideration of end of service recognition.	Members who leave the department get no recognition for their service at present.	Discussion of how to recognize departing members for their service. After discussing options, the Board agreed that a recognition plaque would be appropriate to present to volunteers who serve and depart for reasons of a move or job change that prevents their further membership, and for those who resign but have served more than 5 years.	No vote needed.
Utility-11 SOP	Vehicle SOP has been developed.	Discussion of proposal to allow Ken Weskamp to keep the vehicle at his home and use it for his patrol/inspection of fire risks on GRR.	All board members agreed to this proposal but a formal vote was not considered necessary.
Yearly DOT inspections.	Vehicles have not previously undergone DOT inspections. We did a DOT inspection on E-11 last year. The department needs to consider	Discussion of costs and pros and cons.	All board members agreed to this proposal and did not consider a formal motion and vote necessary.

	this type of inspection on other vehicles.		
Proposal to pay for Paul Sejud EMT training expenses.	Sejud is currently taking an EMT course at a cost of about \$950. He is a reserve member who will be able to enhance our ability to move to an ALS-capable service but needs EMT training and license.	Discussion of the proposal. The Board is willing to pay for Dr. Sejud's EMT training as long as he commits to 2 years of service.	Motion to authorize payment for Sejud's EMT training expenses subject to an agreement that he serve the department for 2 years by: Piechowski Seconded by: Millimen Approved by unanimous vote.

Date, time and location of next meeting: Tuesday, 7/17/18 at 0800 hours at AmeriMont Real Estate Conference room (reservation made)

Adjourned:

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

