

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 9.12.17 Time: 0800
 AmeriMont Real Estate, Conference Room
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Susan M. Piechowski Secretary: Barbara J. Mack
 Trustees present: Derek Kampfe, Spencer Millimen
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews
 Treasurer Derek Didriksen was not able to attend

Quorum established and meeting was called to order at: 0801. Trustee Kampfe arrived at 0803

Public Comment: No public attended the meeting

Consent Agenda

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|---------------------|--|--|---|
| Approval of Minutes | Minutes of the 8/15/17 meeting were presented to trustees prior to the meeting by email. | None | Mack moved and Millimen seconded: Minutes were approved by unanimous vote |
| Treasurer's Report | Profit/Loss statement and balance sheet presented | Accountant performance, contract term, and alternatives discussed. Details of expenses for the past and current month are discussed. | The Treasurer's report is filed. Costs and proposed bookkeeper services will be presented at next meeting |
| Fire Chief's Report | Fire Chief's report was distributed to trustees at the meeting | Selection of officers discussed. | The Chief's report is filed. |
| Chairman's Report | There was no separate Chair report for this month. | Chair report matters were discussed in other parts of the meeting | |

Unfinished Business [Delete if none]

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|---|---|---|---|
| Social Media Policy | Discussed at last meeting. Modifications were suggested and are now brought back. | New proposal discussed in detail. Confidentiality matters reviewed. | Millimen moved to approve the proposed policy. Piechowski seconded. Approved by unanimous vote. |
| Social Media and Website | The department has had a website for years but has not updated it since 2012. | Andrews discussed the meeting he and Stephanie Greenbaum had with Little Apple Tech. A website redesign is proposed. The site will be used to post department activity photos, minutes, and financials (starting with July FY 2017-18). | No action required; informational item. |
| Disposition of Surplus equipment | Informational item. | Discussed party interested in purchasing the old wildland/rescue. Multiple other items to sell, will be done in a step-wise fashion. | Sale previously approved. Will complete when possible. |
| Chief's House Project | The project is complete. | Barb Mack described the things completed since last meeting. | No action required. The BOT thanked Barb Mack for her work leading this project. |
| Volunteer Training Hours and Expense Policy | Point of clarification only. | Andrews explained that this new policy approved on 8.15.17 replaces the older Travel, Training, and Training Expense Policy approved in March. | No action required; informational item. |
| Fund raising and auxiliary. | The BOT approved the formation of an Auxiliary at its 8/15/17 meeting. Actions by this committee are presented. | BOT members were updated on the progress and plans for the auxiliary. A fund-raiser is planned for 10/21/17 at the Tack Room at the Equestrian Center. This is the kick-off for The Year of the Heart. The goal is to raise funds for purchase of a LifePak-12. The details were discussed. | No action required; informational item. |

Executive session:

Entered Executive Session at 0909.
Open Session reconvened at 0949.

New Business

| Agenda Topic | Background | Discussion | Resolution/Follow-up |
|---|---|--|---|
| Proposal for financial support for Volunteer Stephanie Greenbaum to take an EMT course this winter. | Greenbaum submitted a proposal letter prior to the meeting. | Extended discussion about EMT needs and opportunities (that began in executive session and was completed here). Andrews will discuss the additional commitments EMTs have to maintain skills in light of our low volume. | Millimen moved to approve the expenditure of \$925 for EMT training for Greenbaum. Kampfe seconded. Approved by unanimous vote. |

Date, time and location of next meeting: 10/16/17 (a Monday, due to member availability).

Announcements: None

Adjourned: 0954

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

