

**Gallatin River Ranch Rural Fire District**  
**Board of Trustees Meeting**  
 Date: 3/20/18 Time: 0800 hr  
 AmeriMont Real Estate, Conference Room  
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack (PRESENT BY PHONE)  
 Trustees present: Derek Kampfe, Spencer Millimen  
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0803 hours.

Public Comment: No members of the public were in attendance.

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 2/20/18 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed.	Approved and filed.
Treasurer's Report	Profit/Loss statement and balance sheet presented along with reforecast and payments made for the month.	Treasurer's report discussed. 2017 District tax revenues were presented and discussed.	Accepted.
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting.	Chief's report discussed. The AFG grant (EMW-2014-FR-00278) was discussed in depth including the finances and actions being taken to implement the grant. A grant summary and spreadsheet of financials was presented. Actions being taken to extend and complete the grant performance period were reviewed. Pagers, radios, SCBA, RIT bag and training, and the recruitment and	The Chief's report is filed. We will include monthly reports on grant progress in the Chief's report. Training and function of the reserve will be included in that report. The BOT did not think a formal motion was needed on the

		function of Reserve Firefighters were discussed. Kampfe recommended the BOT support the food costs for the volunteers to meet at a restaurant for team building suppers once a month. This will include food and non-alcoholic beverages.	team-building suppers, and was unanimous in its support.
Chair's Report	No formal report given.	A donation of \$1,000 was made by Danny Monica as part of a transaction with Tom Langel for the purchase of an ATV/4-wheeler that Langel still owned but had originally planned to donate to the GRRRFD. Thanks to both were expressed.	

Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Auxiliary update.	Monthly update on auxiliary activity.	Maria Fraser presented the activities to date. She and Andrews presented a vision of the way the auxiliary can be used in a firefighter rehab/relief role as well. The matter of fundraising fatigue was discussed along with methods of raising funds for the Firefighter Appreciation Picnic in May. Future events including a presentation at the GRRHOA Annual meeting were discussed.	The board agreed to appoint Maria Fraser Auxiliary Supervisor. She and Andrews will develop standard operating procedures and training for the auxiliary members.
Website update.	The website is in its final stage of construction.	Discussed. Should be ready to begin loading photos and text within the next 2 weeks. It will probably take about 2 more weeks to develop and load information into the site.	The website will go live when ready, hopefully in the next month or so. Meeting announcements and agendas will be posted in the website, eliminating the need to post them at L&F Grocery.

Membership for Volunteers at Manhattan Athletic Club (MAC).	Promotion of firefighter fitness is important for department readiness and injury prevention. Memberships for volunteers at MAC.	Approved at last meeting. Volunteers who chose to take advantage of this benefit are directed to provide Chair with a copy of each monthly invoice for the District to use for reimbursement.	District will reimburse 75% of the monthly payment to volunteers who choose to take advantage of this benefit.
Volunteer Recruitment	We are losing two active volunteers and need to recruit to fill those positions.	No new active firefighter recruits have been identified. Recruitment efforts continue. Board members are encouraged to talk with people they know who might be candidates. Spencer Millimen has applied for a Reserve Volunteer membership. Applications have been sent to two others, and the matter has been discussed with two others as well.	We are having more success recruiting Reserve Volunteers. They will allow the remaining active firefighters to do their work at incidents by filling roles that would otherwise pull a firefighter from an incident scene.
Disposition of surplus equipment.	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	Discussed. No new information. The plan is to determine the likely value of the F800 and try to sell it. Other smaller equipment that is surplus will be sold, though this will take time.	No action taken.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Proposal to approve Spencer Millimen as Reserve Volunteer	See above.	We do not have a background check complete. After approval of the motion, the board agreed to appoint Millimen as Reserve Volunteer Supervisor.	Motion: to approve Spencer Millimen as Reserve Volunteer pending completion of a background check. Motion: Piechowski; Second: Kampf. Approved by Piechowski, Kampf, and Mack (Millimen abstained). The BOT agreed to investigate options on background checks.

Date, time and location of next meeting: 4/17/18 at AmeriMont Conference room, 0800 hours

Adjourned: 0934 hours

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

