

**Gallatin River Ranch Rural Fire District**  
**Board of Trustees Meeting**  
 Date: 12/19/17 Time: 0800  
 AmeriMont Real Estate, Conference Room  
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack  
 Trustees present: Spencer Millimen  
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0757

Public Comment: No public attended the meeting

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 11/14/17 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed.	Motion to approve by: Piechowski Seconded by: Millimen Approved on Unanimous vote.
Treasurer's Report Derek Didriksen was not present. Wendy Ward presented the report.	Financial summaries, November expense and income statement, and reforecasting tool were presented and discussed.	Wendy Ward presented a graphic of the ending balances by month, the reforecast table, and Piechowski presented the monthly bills and income from November. The board decided that these data are more informative than the balance sheet or P&L statement (the key data in the P&L are all in the reforecast	Reports filed
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting	Firefighters Weskamp and Andrews have completed their probationary periods. Firefighter D. Langel has applied for tuition support for an EMT course in Feb/March 2018. The gas meter and other maintenance items are discussed at length. The need to	Chief's report is filed. The BOT agreed to fund DeeAnn Langel's EMT course. They also unanimously supported purchase of a new three-gas meter. New batteries will be

		maintain an adequate number of operational SCBA units is discussed with plans to service and review use. The final training in the closed AFG confined space grant is discussed.	purchased and installed in Tender-11. Dave Mason is supposed to get numbers about the estimated cost of the final confined space rescue training. Marlin will interface with the other departments on the completion of training.
Chair's Report	Update in recent meetings	Brief discussion about meeting with Manhattan VFD BOT. More discussions will follow	No formal written report to file.

#### Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Website redesign proposal.	The GRRRFD must have a functional website to provide its taxpayers with reports and other information. The current site is not functional and requires a re-design. The cost is estimated to be about \$1,100	Discussed proposal and the need for a viable website.	Motion to approve by: Millimen Seconded by: Mack Approved on unanimous vote
Lifepak-12 update.	Motion to purchase a Lifepak-12 and supplies with money raised by the fundraiser and funds from the medical budget was approved at the 11/14/17 meeting.	Current status of equipment purchase and training discussed.	Information only, no action taken.
Gas Detector update.	Motion to purchase a new gas detector was approved at the 11/14/17 meeting	Current status of the purchase and training discussed.	Discussed and BOT authorized Marlin to purchase the proposed 3-gas detector using his credit card.

Disposition of surplus equipment	Monthly update on the matter of disposition of surplus equipment or apparatus.		Informational only, no action taken.
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New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Shell Oil Account	<p>Ross Johnson established a Shell Oil account for his personal use (date opened unknown) prior to 2016. He used the GRRRFD name and Tax EIN to open the account. He submitted occasional bills to the Accountant for payment. He acknowledged to this BOT, in the presence of its attorney, that this is his account and that he is responsible for payment of the account balance. The account was closed and a fraud complaint was filed with Shell. Shell has stated that GRRRFD is responsible for payment of the account balance of \$643.06.</p>	<p>The matter is discussed.</p>	<p>Attorney Dinwiddie will address the matter and draft a letter to Shell in early January. She advises against paying the bill, since Johnson had previously stated that the debt was his responsibility.</p>
GRRHOA subsidy	<p>GRRHOA has supported GRRRFD with a \$24,000 per year subsidy for many years. Last year it was reduced to \$20,000. The GRRHOA Board has agreed to</p>		<p>No action necessary. Informational item</p>

	subsidize GRRRFD \$1000 per month from January through June 2018, then end the subsidy. GRRHOA is open to provide occasional support after that if needed, but future support will require separate application for said support.		
Resolution calling for a Trustee Election	The yearly resolution calling for a Trustee Election is presented to the BOT	Resolution reviewed by all members. Discussed	Motion to conduct a Trustee election on 5/8/18 is made by Mack. Seconded by Piechowski. Approved on unanimous vote

Date, time and location of next meeting: 1/16/18 at 8 am at AmeriMont.

Announcements: None

Adjourned: 0927

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

