

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 1/16/18 Time: 0800 hr
 AmeriMont Real Estate, Conference Room
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
 Trustees present:, Derek Kampfe,
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews, Larry Greenbaum

Quorum established and meeting was called to order at: 0822

Public Comment: Larry Greenbaum spoke about his interest in running for the Board of Trustee position that is open for the May 8, 2018 election. He attended the meeting to better understand what the Trustees do and what is required of a Trustee

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 12/19/17 meeting were presented to trustees prior to the meeting by email.	Minutes are reviewed and discussed	Motion to approve by: Mack Seconded by: Piechowski Approved on unanimous vote
Treasurer's Report	Bill summary and reforecasting data are reviewed.	Derek K asked Wendy to add Profit/Loss, Balance Sheet and cash flow to data presented monthly. Discussed what to post on the website. Performance to date was discussed.	Treasurer's report filed
Fire Chief's Report	Fire Chief's report was distributed to trustees prior to the meeting. Vehicle logs are presented. Department inventory is presented.	Chief's report discussed. Vehicle logs are presented and discussed. Inventory of materials in the station and on the apparatus is presented. The "shop" area is not amenable to an accurate inventory at this time.	The Chief's report is filed.

Chair's Report	One way to reward volunteers for their service is membership in a health club. This had been done in the past and does help to promote firefighter fitness.	Chair raised the matter of whether to consider a Manhattan Athletic Club membership for volunteers. The matter was discussed. It will be discussed with the volunteers to query their interest	The matter will be brought back at the next meeting after discussion with volunteers
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Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
LifePak-12	Fundraiser successful and LP-12 purchase order placed.	Progress report. Implementation plan distributed to BOT members. LifePak was shown to members. Fundraising information sheet was given to BOT	No action necessary
Website Progress	Website redesign approved at the last meeting.	Progress report. Discussed financials and minutes to include. Decision was made to start financials and minutes for FY 2017-18. Older records are available to the public on request. What to include in the financials is discussed	No action necessary.
Gas Detector Progress	3-Gas detector purchase authorized at 12/19/17 meeting.	Progress report. Gas meter shown to BOT	No action necessary
Shell Oil Account	Discussed at last meeting	Progress in work with Attorney Dinwiddie to resolve this matter is discussed. Decision to have her represent the district on this matter is discussed (had been voted on last meeting). Will proceed	Will update monthly until resolved
Disposition of surplus equipment	A number of items in the inventory are considered surplus. The BOT examines the matter of disposition of this equipment at each meeting.	No new changes in the disposition of surplus equipment to report.	No action necessary

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Advancement of probationary firefighters to full active status	Ken Weskamp and John Andrews joined the department on 6/13/17 and Stephanie Greenbaum joined the department on 7/18/17. They have all met or passed the 6-month probationary period.	Chief Sprow recommends advancement of Weskamp, Greenbaum, and Andrews to active firefighter status.	Motion to approve by: Kampf Seconded by: Mack Approved by unanimous vote
Increase in Carquest account limit	The current limit of \$500 is too low. We ran into this limit in purchasing batteries for the Tender-11 and QRU.	Discussed increasing the limit to \$1,500	Piechowski moved to approve an increase in the limit on the Carquest account to \$1,500. Seconded: Kampf Approved by unanimous vote

Date, time and location of next meeting: 2/20/18 at 0800

Announcements: none

Adjourned: 0942

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

