

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 11/14/17 Time 0800
 AmeriMont Real Estate, Conference Room
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Sue Piechowski. Secretary: Barbara Mack
 Trustees present: Derek Didriksen, Derek Kampfe, Spencer Millimen
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0802

Public Comment: No public present

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 10/16//17 meeting were presented to trustees prior to the meeting by email.	Minutes discussed	Motion to approve as presented: Mack; S: Millimen, Approved by unanimous vote
Executive Minutes	Executive meeting minutes from 10/16/17 are presented at the meeting for review and approval	Minutes discussed	Motion to approve as presented: Piechowski; S: Millimen Approved by unanimous vote
Treasurer’s Report	Profit/Loss statement and balance sheet presented	Treasurer’s report discussed. Financial state of the District is discussed including methods of disseminating information to the public.	Motion to approve as presented: Didriksen; S: Kampfe. Approved by unanimous vote
Fire Chief’s Report	Fire Chief’s report was distributed to trustees prior to the meeting	The report is discussed in detail. The need for a new gas detector is discussed.	The Chief’s report is filed.
Chairman’s Report	Piechowski, Millimen, and Mack attended the Gallatin	This was an information-only training session conducted by Gallatin County. No	The Chair’s report is filed.

	County Board training meeting on 11/9/17. Millimen, Piechowski, and Sprow met with two members of the Manhattan VFD Board on 11/8/17.	decision-making or actions were undertaken and GRRRFD matters were not discussed by the board members in attendance. The meeting with Manhattan is discussed. Their Board meets 11/15. There will likely be future meetings	

Unfinished Business [Delete if none]

Agenda Topic	Background	Discussion	Resolution/Follow-up
Progress report on transition to Wendy Ward Bookkeeping	The BOT voted to change accounting services at the last meeting.	Piechowski gave a progress report. The BOT agreed to have Wendy Ward attend at least the next two meetings, more if needed.	Informational item. No motion to vote upon, but all members of the BOT agree to invite Wendy to at least the next two BOT meetings.
Credit Report	A credit report was obtained for review	Chair reviewed and discussed the report.	Informational only. Filed
Update on Fundraiser	The fall fundraiser was organized to raise funds to purchase a Lifepak-12 Defibrillator/Monitor	The results of the fundraiser were discussed. Future fundraising activity is discussed	Informational only.
Website redesign	A bid was finally received from Little Apple Tech.	The bid/proposal cost is projected to be \$1,100. This is reasonable based on recent market comparisons by others.	BOT decided to defer a decision about this until the December meeting.
Disposition of surplus equipment	On-going item	No new information to discuss or decisions to make	Informational only.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
EMS Policy proposals	EMS Medical Scene Entry and Scope of Practice Policies are presented	Discussed each policy.	Motion to approve by Piechowski; S: Millimen. Approved by unanimous vote

Decision to purchase Lifepak-12	This was the objective of the fall fundraiser, that has, to date, raised \$14,000 in money and pledges.	Questions were answered about the concept and need for this unit. The matter is discussed.	Motion to purchase Lifepak-12 with needed accessories and a 2-year on-site maintenance plan was made by Piechowski; S: Didriksen. Approved by unanimous vote
Gas Detector	Gas meter/detectors are a necessary firefighting apparatus. The department's gas detector does not work and is obsolete	Discussed need for a new detector. Cost is in the \$1,000 to \$1,500 range	Motion to purchase by Millimen; S: Piechowski. Approved by unanimous vote
Proposal to fund Firefighter Joe Bauer's EMT training	Joe presented a proposal to have the District pay for his EMT training in return for an extension of his service with the department beyond his tenure as GRRHOA Ranch Manager.	The proposal is discussed. Pros and cons, knowing that Joe is not likely to be a long-term member of the department is reviewed. The benefits of this outweigh the concerns about his not being a likely long-term member. The expense will likely occur in January when Joe starts the course. Andrews is also taking that course at his own expense.	Motion to approve the proposal by Mack; S: Millimen. Approved by unanimous vote.

Didriksen had to leave at 0905 hours. Kampfe had to leave at about 0910 hours. Quorum was still present, but no further motions were made.

Date, time and location of next meeting: 0800 hr on 12/19/17.

Announcements: none

Adjourned: 0932 hr

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date