

Gallatin River Ranch Rural Fire District
Board of Trustees Meeting
 Date: 7.18.17 Time 0800
 AmeriMont Real Estate, Conference Room
 102 West Main Street, Manhattan, MT

Present: Presiding officer: Susan M. Piechowski Secretary: Barbara J. Mack
 Trustees present: Spencer Millimen
 Others present: Chief Marlin Sprow, Executive Assistant John Andrews

Quorum established and meeting was called to order at: 0805 hours

Public Comment: none

Consent Agenda

Agenda Topic	Background	Discussion	Resolution/Follow-up
Approval of Minutes	Minutes of the 6/13/17 meeting were presented to trustees prior to the meeting by email.	Members reviewed and discussed the minutes.	Approved
Treasurer's Report	Profit/Loss statement and balance sheet presented.	Monthly bills and accounting summaries are presented, reviewed, and discussed.	The Treasurer's report is filed.
Fire Chief's Report	Fire Chief's report was presented.	Chief Sprow discussed the report and answered questions. Disposition of surplus equipment was discussed and authorized by the BOT. Matter of putting revenue from these sales into a capital reserve fund to help pay for a new tanker. The new Logo was presented. Clean up and the reorganization process was discussed.	The Chief's report is filed. The Board agreed by acclamation that surplus items include the F800 (AKA "Bubba"), F-350 Wildland, Diesel jaws of life, Kubota, and other equipment previously identified. A ranch-wide burn ban is in place.

Chairman's Report		All matters in this report are covered elsewhere	There is no Chair report to file
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Unfinished Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Chief's House	Chief's house requires repair and cleaning	Barb Mack updated the BOT on her progress. The painting is complete; floors are going in today; appliances today; doors will be installed when ready. Professional cleaning after all the work is complete is discussed. Lawn mowing service use twice a month is discussed. A lease agreement is being drafted with the thought that Chief Sprow can move in in September. Finances will depend on information Attorney Dinwiddie will send the BOT. HOA contribution is discussed.	House interior work will be completed then professionally cleaned. A lease will be written and executed allowing Chief Sprow to move in in 9/17. Locks will be re-keyed. GRRFD will discuss a GRRHOA contribution to cover part of the cost of Chief Sprow's residence in the house. A volunteer group will be organized to clean the exterior of the dwelling and station this fall when weather permits. The Trager Smoker grill will be put up for sale.

Executive session: convened at 0900, adjourned at 0914.

New Business

Agenda Topic	Background	Discussion	Resolution/Follow-up
Revised Credit Card Policy	A Credit Card Policy was approved in March 2017. That policy contained restrictions that are no longer	A proposed new policy was distributed to BOT members and discussed.	Sue Piechowski moved to approve the policy as presented. Spencer Millimen seconded. Approved by unanimous vote.

	relevant. A new policy is needed.		
Montana Fire Trustees Association membership	This organization may be of benefit in Trustee matters and membership is recommended. Chair has decided that the department should join this association and presents the matter for information to other BOT members	Chair presented information about the organization and the potential benefits of membership. Questions were answered.	Trustees all agreed to join this association. No vote was required.
Mowing services at Fire Chief House.	Informational matter.	Matter discussed. Since Chief Johnson's departure, John Andrews has mowed and trimmed the grounds around the Chief's House and Fire Station. This is not sustainable, and Chief Sprow already has too many duties to add this to his list.	All members present agreed without need for M/S/A to engage a lawn care service to mow the Chief's house/Fire Station grounds for the balance of this year.

Date, time and location of next meeting: 0800 hours on 8/15/17

Adjourned: 0914 hours

Susan M. Piechowski, Chairman

Date

Barbara J. Mack, Secretary

Date

Approved by unanimous vote on 8/15/17. Signed minutes copies in Minutes files and in GRRRFD computer file.